



# City of Columbus, Ohio

**THIS IS NOT AN ORDER**

**Solicitation - 90 2010 SA003633**

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**Respond before:** **07/16/2010 3:00 pm**

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**Bid Contact :**

Miriam C. Siegfried, P.E.  
Division of Power and Water  
910 Dublin Road, 2nd Floor  
Columbus OH 43215 -  
For inquiries call : (614) 645 7100 Fax : (614) 645 6165

GROUP	ITEM	QTY	DESCRIPTION
1	002	1.00 LT	Construction Consulting
Commodity added for notification of registered vendors only. For specifications see line #1.			
<b>DELIVERY ADDRESS:</b>			
(See below)			
2	003	1.00 LT	Engineering Consulting
Commodity added for notification of registered vendors only. For specifications see line #1.			
<b>DELIVERY ADDRESS:</b>			
(See below)			
3	001	1.00 LT	General Construction: Management, Scheduling, Cost Estimatio

The City of Columbus, Ohio is soliciting Detailed Technical Proposals (RFP's) from experienced professional consulting/engineering firms to provide cost effective Construction Management; Field Representation; Inspection Testing; Instrumentation/Control Design, Integration and Support Services; and services for maintenance of operations during construction for various capital improvements projects for the Water Supply/Technical Support group that begin construction in the years 2011-2015. The intent is to establish a multi-year contract with fixed direct labor, overhead, and fixed fee rates. Appropriations for individual projects will be through planned contract modifications duly authorized by City Council. The selected Professional Construction Management (PCM) team will ensure the projects are completed in accordance with design requirements and contract documents while serving as a liaison between the contractor, design professional, and City personnel in the dissemination and flow of information.

Project security and confidentiality with respect to DOPW records is a critical component of this work. All relevant information shall be considered as "Official Use Only (OUO)" and shall be appropriately secured.

Selection of professional services shall be in accordance with Section 329.14 of Columbus City Codes, 1959, utilizing the Department of Public Utilities Request for Proposals (RFP) process. This process is generally as follows:

1. RFP prepared and advertised by the Department.
2. All offerors are required to obtain an information package containing instructions on the expected format for the proposals, and other project related information. These may be obtained at:

Division of Power and Water  
Water Supply Group - Technical Support Section  
910 Dublin Road, 2nd Floor  
Columbus, Ohio 43215

Information packages will be available beginning Wednesday June 16, 2010. There is no charge for the information package. Consultants who prefer information packages to be shipped by Fed Ex, shall provide a Fed Ex account number for payment of shipping charges. Send request via email to Miriam Siegfried, P.E., Technical Support Manager, at [MCSiegfried@columbus.gov](mailto:MCSiegfried@columbus.gov).

3. Proposals will be received by the City until 3:00 pm, Friday July 16, 2010. No proposals will be accepted thereafter. Address Proposals to:

Department of Public Utilities  
Division of Power and Water  
Administrator Richard C. Westerfield, P.E., PhD.  
910 Dublin Road, 3rd floor  
Columbus, Ohio 43215

4. Six (6) copies of the proposal documents, each limited to no more than 75 double-sided pages in length with minimum 12 point font, shall be submitted in a sealed envelope(s) or box(s) to Richard C. Westerfield at the address listed above. The envelopes (or box) shall be clearly marked on the exterior to denote both the names of the submitting firm and the particular professional services contract for which the qualifications are offered.

5. The Department Evaluation Committee may request that some offerors make a presentation to the Committee to elaborate on their proposals. Offerors will be notified of the invitation to a presentation interview and will be given sufficient time to prepare for the presentation.

6. The Committee shall rank all offerors based upon the quality, experience, and feasibility of their proposals and any revisions thereto.

7. The Department shall enter into contract negotiations with the offerors in order of rank.

Any agreement or contract entered into will be in accordance with the provisions of Chapter 329 of Columbus City Codes, 1959, the standard agreements for professional services of the Division of Power and Water, and all other applicable rules and regulations.

All questions shall be submitted in writing by 3:00 pm Wednesday July 7, 2010 to Miriam Siegfried, P.E. Technical Support Section Manager, Water Supply Group, Division of Power and Water, 910 Dublin Road, Columbus, Ohio 43215, or by fax (614) 645-6165, or by e-mail ([MCSiegfried@columbus.gov](mailto:MCSiegfried@columbus.gov))

TATYANA ARSH, P.E., DIRECTOR  
Department of Public Utilities  
City Bulletin Publication Dates  
June 19, 2010  
June 26, 2010  
July 3, 2010  
July 10, 2010

#### EVALUATION CRITERIA

The Request for Proposals submittal must include information to address each of the criteria as listed below. Submissions will be evaluated by the evaluation committee based on how well the following criteria are met or exceeded and rating values:

##### 15 Points - Proposal Quality & Feasibility

----- (15 points) Consultant and Team approach including but not limited to: work plan, table of organization, anticipated staffing for each major construction project (list specific team members and applicable experience for each project listed in Appendix A over \$35 million in construction costs), information management system, and demonstrating expertise in dispute resolution, claims resolution, cost estimating, negotiating, and schedule analysis.

##### 5 Points - Environmental Considerations

----- (5 points) Construction Management team promotes sustainability and environmental awareness within the work place. The team must demonstrate methodologies and policies that embrace conservation, pollution prevention and waste reduction.

##### 40 Points Competence to Perform & Experience of Team With Subconsultants

40 Points - Experience of Team with subconsultants (Qualifications and experience of staff)

----- (20 points) Construction Manager team Leader is a registered professional engineer in the State of Ohio (professional Engineers registered in other states must apply for a State of Ohio license prior to submitting this proposal) and has experience including but not limited to: water and/or wastewater plant construction and projects over \$50 million in total cost, and large reservoir/dam projects. The possession of Construction Specifications Institute (CSI) or Construction Management Association of America (CAME) certifications is desirable.

----- (20 points) The Construction Management Team members have the competence and experience to perform the required services as indicated by the technical training, education and experience of key personnel. Key personnel on the Team should demonstrate at least 5 years of relevant experience. Testing lab shall be capable of providing full in-house service. The possession of Construction Specifications Institute (CSI) or Construction Management Association of America (CAME) certifications is desirable.

##### 5 Points - Ability of Offeror to Perform Expeditiously

----- (5 points) The Team has the ability to perform the required service competently and expeditiously as indicated by their workload and the availability of necessary personnel, equipment and facilities. List specific team member's availability for each identified project.

##### 15 Points - Past Performance

----- (5 points) The Team or key members have demonstrated a successful history of working with the City of Columbus for at least 5 years.

----- (10 points) The Team has demonstrated a successful history of completed construction management services for large scale improvement projects, while controlling project costs, meeting deadlines and completing projects on time and within budget. This criterion will also be used to evaluate past performance of project team on similar projects for other entities.

##### 20 Points - Local Workforce

----- (20 points) At least 90% of the Team's project labor costs are assignable to employees paying City of Columbus income tax on the date proposal is submitted, or at least 90% of the Team's project labor costs are assignable to the office location within Franklin County if office established prior to 1995.

----- (15 points) At least 75% of the Team's project labor costs are assignable to employees paying City of Columbus income tax on the date proposal is submitted.

----- (15 points) At least 90% of the Team's project labor costs are assignable to employees paying

assigned work in an office location within Franklin County, but outside Columbus Corporate Limits on the date proposal submitted

----- (10 points) At least 50% of the Team's project labor costs are assignable to employees paying City of Columbus income tax on the date proposal is submitted

Note: in the proposal, the consultant shall indicate their percentage of local workforce and show how this number was determined. The Team includes the prime consultants and sub-consultants.

100 TOTAL POINTS

**DELIVERY ADDRESS:**

(See below)

**Terms:**

**Pursuant to City of Columbus Code Section 3907.05, all contractors, including subcontractors, who are a party to a contract as defined in C.C. 3901.01, must hold a valid contract compliance certification number.**

For information regarding contract compliance, please contact the Equal Business Opportunity Commission Office at (614) 645 - 4764.

**Equal Opportunity Clause**

(1) The contractor will not discriminate against any employee or applicant because of race, color, religion, sex or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment upgrading, demotion, or termination; rates of pay or other forms of compensation; and selection for training. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices summarizing the provisions of this Equal Opportunity Clause.

(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that the contractor is an equal opportunity employer.

(3) It is the policy of the City of Columbus that business concerns owned and operated by minority and female persons shall have the maximum practical opportunity to participate in the performance of contracts awarded by the CITY.

(4) The contractor shall permit access to any relevant and pertinent reports and documents by the Executive Director for the sole purpose of verifying compliance with this article, and with the regulations of the Equal Business Opportunity Commission Office. All such materials provided to the Executive Director by the contractor shall be considered confidential.

(5) The contractor will not obstruct or hinder the Executive Director or her deputies, staff, and assistants in the fulfillment of their duties and responsibilities imposed by Article I, Title 39.

(6) The contractor and each subcontractor will include a summary of this Equal Opportunity Clause in every subcontract. The contractor will take such action with respect to any subcontract as is necessary as a means of enforcing the provisions of the Equal Opportunity Clause.

(7) The contractor agrees to refrain from subcontracting any part of this contract modification thereto to a contractor not holding a valid contract compliance number as provided for in Article I, Title 39.

(8) Failure or refusal of a contractor or subcontractor to comply with the provisions of Article I, Title 39, may result in the cancellation of this contract.

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**DELIVER TO**

DIRECTOR'S OFFICE  
910 DUBLIN RD ROOM 4002  
DEPT OF PUBLIC UTILITIES  
COLUMBUS OH 43215 -